

## Out of Business Form

Please complete the application and the form below and return along with the following:

- \$50.00 permit fee—payable in cash, money order or certified funds
- All current, delinquent, and estimated Tangible Personal Property Taxes—payable in cash, money order, or certified funds. Please call (321)264-6910 option 7 then option 2 for the total amount due. The actual amount of the estimated Tangible Personal Property Taxes is based on the current tax year ad valorem taxes. When the tax roll is certified in October there may be an additional amount due.
- Current inventory of all items to be included in the sale.
- Original city and county Business Tax Receipts must be surrendered upon application.
- Sales Tax must be current.

1) **Name of Business:** \_\_\_\_\_

2) **Address of Business:** \_\_\_\_\_

3) **Contact Information:**

a. Name: \_\_\_\_\_

b. Phone Number: \_\_\_\_\_

c. Fax Number: \_\_\_\_\_

d. Address after sale for refund or additional taxes:

\_\_\_\_\_  
\_\_\_\_\_

4) **Dates of Sale** (only 60 days): \_\_\_\_\_

5) **Brevard County Business Tax Receipt #:** \_\_\_\_\_

6) **City Business Tax Receipt #:** \_\_\_\_\_

7) **Sales Tax Registration #:** \_\_\_\_\_

8) **Tangible Personal Property #:** \_\_\_\_\_

9) **Delinquent/Current/Estimated Tangible Taxes Due:** \$ \_\_\_\_\_

(must be paid by cash or with guaranteed funds.). Please call for amount due.

**Return this form with your application and supporting documents.**

# Application for a Going Out Of Business or Fire Sale Permit

Pursuant to Chapter 559, Part III, Florida Statutes

Application is hereby made for a PERMIT to conduct a \_\_\_\_\_ Going Out of Business \_\_\_\_\_ Fire Sale beginning on \_\_\_\_\_ 20\_\_\_\_\_, and ending on \_\_\_\_\_, 20\_\_\_\_\_.  
Month/Day Month/Day

**As required by Law, I submit the following information:**

Business Name(s): \_\_\_\_\_

Location of Sale: \_\_\_\_\_

This sale will be advertised by means of \_\_\_\_\_ and  
[Newspaper name(s), Television Station #(s), Radio, etc.]  
each such advertisement shall contain the words: "Sale held pursuant to Brevard County Sale No. \_\_\_\_\_  
granted the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_."

As required by Law, I agree to provide a complete inventory of the goods, wares and merchandise to be offered for sale, a copy of which is attached to and made a part of this application. Further, I understand and acknowledge that only such items as appear on this inventory may be advertised, offered for sale, or sold; I will keep an itemized list of all sales as they are made, summarize the list daily, and enter the summarized figures at the close of each day's business on a copy of the inventory in such a manner as to provide the following information:

1. The inventory at the beginning date of the sale.
2. The quantity of each item sold each day.
3. The quantity of each item remaining unsold at the close of each day's business and at the closing date of the sale.

In addition, books and records as prescribed by the Department of Banking and Finance shall be kept and shall be made available to the Tax Collector upon request.

**I agree to surrender to the Tax Collector for cancellation the following paid business tax receipts:**

- County Business Tax Receipt Account# \_\_\_\_\_
- City Business Tax Receipt Account # \_\_\_\_\_

**The following taxes must be paid:**

- Tangible Personal Property Taxes: \_\_\_\_\_ (current, delinquent and future years)
- Sales Tax Registration #: \_\_\_\_\_

This permit will expire on the 60th consecutive day following the day of issuance, including Sundays and Legal Holidays.

I understand and will abide by the provisions of Chapter 559, Part III, and Florida Statutes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title