



BREVARD COUNTY TAX COLLECTOR
P. O. Box 2500 Titusville, FL 32781
(321) 264-6915 Fax: (321) 264-6792

Official Use Only

Account #: _____

RE #: _____

Date Entered: _____

**Application for Brevard County Tourist Development
FOR PROPERTY MANAGEMENT COMPANIES ONLY**

OWNER INFORMATION:

_____	_____
Business Name (if applicable)	Phone Number Fax
_____	Email Address: _____
Owner(s) Name(s)	_____
_____	State Sales Tax ID #: _____
Contact Person Remitting Tax	_____
_____	Federal ID #: _____
Mailing Address	_____
_____	Fiscal Tax Year Used: _____
City State Zip	(January- December., October-September, etc...)
	Number of Units Managed: _____

RENTAL PERIOD: [Choose one]

- _____ **MONTHLY:** Rentals which do not qualify for seasonal, semi-annual, or quarterly are due monthly by the 20th of each month following collection, and will be delinquent on the 21st*
- _____ **QUARTERLY:** Rentals in which **\$1,000.00** or less in tax is collected for the quarter. A return is due by the 20th of the month following the quarter to be reported. **Due dates for this filing are: January 20, April 20, July 20, and October 20.**
- _____ **SEMI-ANNUAL:** Rentals in which **\$500.00** or less in tax is collected for a six month reporting period.
- October – March taxes are due by April 20th.
 - April – September taxes are due by October 20th.
 - Must file two (2) returns annually.

ONLINE PAYMENT ACCESS:

_____ Initial here to sign up to pay the tourist development tax online with a credit card or e-check. Once your account has been set up, you will receive an email providing you with the URL address.

IMPORTANT:

- *Your remittance must be postmarked on or before the 20th of the month following the month in which the payment was collected. A penalty of 10%, minimum of \$50.00, plus interest will be assessed on delinquent payments. A collection allowance of 2.5% or \$30.00 maximum is permitted if filed by the 20th of the month. If no tax is collected for a particular filing period, you are still required to file a zero tax return for that filing period.
- *Complete and accurate records of all sales made, all taxes collected, and any pertinent documents should be kept and made available during business hours for inspection and examination by the Tax Collector or an authorized representative of the Tax Collector's Office. These records are to be preserved for a period of at least three (3) years.
- *Tourist Development payment coupons will be forwarded upon receipt of this application.
- *Please complete the "Properties Managed by _____" form for each property that is managed by your company. Please make copies of this form as needed. In the future, anytime a new property is managed by your company, this form will need to be remitted to the Tax Collector's Office at least 7 days before the delinquent date of the period the property was added.

Applicant's Signature: _____ Date: _____

PROPERTIES MANAGED BY _____

Owner's Name:

Owner's Email:

Owner's Phone (including area code):

Rental Address:

Rental City, State, Zip:

Owner's Mailing Address:

Owner's City, State, Zip:

Owner's FEI #:

Owner's Name:

Owner's Email:

Owner's Phone (including area code):

Rental Address:

Rental City, State, Zip:

Owner's Mailing Address:

Owner's City, State, Zip:

Owner's FEI #:

Owner's Name:

Owner's Email:

Owner's Phone (including area code):

Rental Address:

Rental City, State, Zip:

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