



**BREVARD COUNTY TAX COLLECTOR**  
P. O. Box 2500 Titusville, FL 32781  
(321) 264-6915 Fax: (321) 264-6792

**Official Use Only**

Account #: \_\_\_\_\_

RE #: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Application for Brevard County Tourist Development  
FOR PROPERTY MANAGEMENT COMPANIES, ONLY**

**OWNER INFORMATION**

Business Name (if applicable) \_\_\_\_\_

Owner(s) Name(s) \_\_\_\_\_

Contact Person Remitting Tax \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

State Sales Tax ID#: \_\_\_\_\_

Federal ID #: \_\_\_\_\_

Fiscal Tax Year: \_\_\_\_\_

**RENTAL PROPERTY INFORMATION**

**1. Property Owner and Address:** [If various owners and locations, please attach a list of short-term rentals that are managed by your company.]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Start date of Management:** \_\_\_\_\_

Email: \_\_\_\_\_

**Type of Rental Unit(s): [Check one, only.]**

- |                                      |  |  |
|--------------------------------------|--|--|
| <input type="checkbox"/> Condominium | <input type="checkbox"/> Apartments                  | <input type="checkbox"/> Motel                   |
| <input type="checkbox"/> Cottage     | <input type="checkbox"/> R V Park/Campground         | <input type="checkbox"/> Rooming House           |
| <input type="checkbox"/> Duplex      | <input type="checkbox"/> Interval Owner (Timeshares) | <input type="checkbox"/> Other (Please specify:) |
| <input type="checkbox"/> Hotel       | <input type="checkbox"/> Room(s), Garage Apt.        | _____  |

**RENTAL PERIOD: [Choose one]**

\_\_\_\_\_ **SEASONAL:** If the total rental time for the year is three (3) months or less, you must file on a seasonal basis which is a once-a-year filing.

- If the rental is during the WINTER months a return will be due by **April 20<sup>th</sup>** covering rentals through March.
- If the rental is during the SUMMER months a return is due by **October 20<sup>th</sup>** covering rentals through September.

✓ **Choose one if seasonal: Winter** \_\_\_\_\_ **Summer** \_\_\_\_\_

\_\_\_\_\_ **SEMI-ANNUAL:** Rentals in which **\$500.00** or less in tax is collected for a six month reporting period.

- October – March taxes are due by April 20<sup>th</sup>.
- April – September taxes are due by October 20<sup>th</sup>.
- Must file two (2) returns annually.

\_\_\_\_\_ **QUARTERLY:** Rentals in which **\$1,000.00** or less in tax is collected for the quarter. A return is due by the 20<sup>th</sup> of the month following the quarter to be reported. **Due dates for this filing are: January 20, April 20, July 20, and October 20.**

\_\_\_\_\_ **MONTHLY:** Rentals which do not qualify for seasonal, semi-annual, or quarterly are due monthly by the 20<sup>th</sup> of each month following collection, and will be delinquent on the 21<sup>st</sup>.\*

\_\_\_\_\_ **LONG-TERM:** Property is NOT rented for periods of six (6) months or less.

**IMPORTANT:**

If no tax is collected for a particular filing period, you are required to file a zero tax return for that filing period.

\*Payment is considered delinquent if not received by the 20<sup>th</sup>; a late penalty plus interest WILL be charged.

Tourist Development payment coupons will be forwarded upon receipt of this application.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_