

**LISA CULLEN, C.F.C.  
TAX COLLECTOR, BREVARD COUNTY**

**ENDORSEMENT FORM**

I, \_\_\_\_\_, the Transferor/Owner of the Certificate(s) listed below, hereby transfer all my rights, title, and interest in and to the following tax certificate(s):

<u>Certificate Number</u>	<u>Tax Account Number</u>	<u>Parcel I.D. Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

To: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Transferor

\_\_\_\_\_  
Title

Endorsement must be acknowledged before the Tax Collector or a notary public.

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I HEREBY CERTIFY that on this day before me personally appeared \_\_\_\_\_ to me known to be the person described in the foregoing tax certificate(s), which person acknowledged before me that he executed the foregoing endorsement. WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Tax Collector (Seal)

OR

\_\_\_\_\_  
Notary Public Signature  
My Commissioner Expires:

**NOTE: The Tax Collector's Office must be notified of the change of ownership and the applicable fees paid. New certificate holders must provide/complete a W-9 form.**

**HOW TO COMPLETE THE ENDORSEMENT FORM TO TRANSFER A CERTIFICATE  
(revised 7/09)**

- Instructions if mailing the endorsement form:** The form must be notarized. A fee of \$2.25 per each certificate being transferred will be charged. Guaranteed funds (i.e., money order, cashier's check, certified check) must accompany the form. Mail to Brevard County Tax Collector, Attn: Delinquent Tax Department, P.O. Box 2500, Titusville, FL 32781
- Instructions if hand delivering the endorsement form:** If the form is not notarized, the transferor in front of a Tax Collector Employee, must sign the endorsement form. A fee of \$4.50 per each certificate being transferred will be charged. Guaranteed funds (i.e., money order, cashier's check, certified check) must accompany the form. Notarized endorsement forms and transfer fees can also be hand delivered to the Tax Collector's Office.
- You can combine tax certificates from the same year on one form. Example: You can have 2004 certificates on one form and the 2005 certificates on another form. The fee remains per certificate, not per form.
- The new certificate holder must be registered with our office or a completed W-9 Form must accompany the endorsement form. Click here to download a W-9 Form (PDF format). \*
- The required form(s) and funds must be dated and received in the same month and same envelope.

**SAMPLE COMPLETED ENDORSEMENT FORM**

<b>LISA CULLEN, C.F.C. TAX COLLECTOR, BREVARD COUNTY</b>		
<b>ENDORSEMENT FORM</b>		
I, <u>(Enter Certificate Holder Name as Registered with this Office)</u> , the Transferor/Owner of the Certificate(s) listed below, hereby transfer all my rights, title, and interest in and to the following tax certificate(s):		
<u>Certificate Number</u>	<u>Tax Account Number</u>	<u>Parcel I.D. Number</u>
<u>(ex. 2004-1111)</u>	<u>(ex. 2222222)</u>	<u>(ex. 22 22 22 2222 22)</u>
<u>(ex. 2004-2222)</u>	<u>(ex. 3333333)</u>	<u>(ex. 33 33 33 3333 33)</u>
_____	_____	_____
To: <u>(Enter the New Certificate Holders Name as Registered with this Office)</u>		
Dated this _____ day of <u>(Enter the Date of Transfer)</u> , _____.		
		<u>(Certificate Holder Must Sign)</u> Signature of Transferor
		<u>(If Applicable)</u> Title
Endorsement must be acknowledged before the Tax Collector or a notary public.		
<b>ACKNOWLEDGEMENT</b> <i>(THIS SECTION TO BE COMPLETED BY NOTARY OR SIGNED BY TAX COLLECTOR EMPLOYEE)</i>		
STATE OF _____		
COUNTY OF _____		
I HEREBY CERTIFY that on this day before me personally appeared _____ to me known to be the person described in the foregoing tax certificate(s), which person acknowledged before me that he executed the foregoing endorsement. WITNESS my hand and official seal this _____ day of _____, _____.		
		_____ (Seal) Tax Collector
OR		
		_____ Notary Public Signature My Commissioner Expires: _____
NOTE: The Tax Collector's Office must be notified of the change of ownership and the applicable fees paid. New certificate holders must provide/complete a W-9 form.		
TC-181 (Revised 7/09)		